

Complaints Handling Procedure

As a regulated RICS firm, LANDLES have in place a CHP, which meets the regulatory requirements. Our CHP has two stages. Stage one of the CHP gives our firm the opportunity to review and consider your complaint in full. Our firm will try to resolve your complaint to your satisfaction. If you are not happy with our response, you will have the opportunity to take your complaint to stage two. Stage two gives you, the client, the opportunity to have your complaint reviewed and considered by an independent redress provider, approved by RICS.

Stage One

If you have spoken to us about your complaint, please put the details of your complaint in writing. We ask that you put your complaint in writing to make sure that we have a full understanding of the reasons for your complaint. Please send your written complaint to:

Name of contact at firm ; T W Landles OR S F Landles
Firm name: LANDLES
Address: Blackfriars Chambers, Blackfriars Street, King's Lynn, Norfolk
Postcode: PE30 1NY
Telephone number: 01553 772816
Email address: info@landles.co.uk
Website: www.landles.co.uk

We will consider your complaint as quickly as possible and will acknowledge receipt of your complaint within 7 days. If we are not able to give you a full response, we will update you within 28 days.

Stage Two

If we are unable to agree on how to resolve your complaint then you have the opportunity to take your complaint to an independent redress provider, as approved by RICS Regulatory Board. We have chosen to use the following redress providers:

For Surveying services:
CENTRE FOR EFFECTIVE DISPUTE RESOLUTION (CEDR)
70 Fleet Street, London EC4Y 1EU
Tel: 020 7536 6000
E: info@cedr.com

OR

For Agency, Letting or Management services:
PROPERTY REDRESS SCHEME (PRS)
Premiere House, 1st Floor, Elstree Way, Borehamwood WD6 1JH
Tel: 0333 321 9418
E: info@theprs.co.uk

Nov2021